CLOUDNINE

planning & coordination

deck 2026-27



content

ABOUT

FULL WEDDING PLANNING

for couples who want to entrust everything from venue selection, vendor sourcing, theme design and budget management to a professional

ACTUAL DAY COORDINATION

for couples who prefer to handle the bulk of the planning themselves but still want professional assistance from 3 months prior and on the big day

SURCHARGES, ADD-ONS AND EXCLUSIONS

AUDIO/VIDEO GUESTBOOK RENTAL

PHOTOBOOTH RENTAL

PARTNERS



about

Cloudnine encapsulates the essence of what we strive to achieve with every wedding – the creation of a blissful, euphoric experience that leaves our couples floating on air. We understand that your wedding day is one of the most important chapters in your love story, and our mission is to make it as enchanting and stress-free as possible.

hello from our founder

nice to meet you! Cloudnine started with my love for celebratory events since 2018. through planning and coordinating high-profile events at luxury hotels, including appreciation dinners, celebrity meet and greets, and baccarat tournaments, i discovered my passion for wedding planning.

i started Cloudnine with the intention of understanding couple visions and ensuring dream weddings becomes a reality. the team has since grown and i am ever so thankful for my team who shares the same mindset and beliefs!

working side by side with you, hearing your stories, and sharing your excitement is what drives us to deliver the best possible experience for your wedding. it would be an honour for us to be part of your special day.

-lenice

full wedding planning

from the initial spark of inspiration to the final farewell, our team of seasoned professionals will be your trusted partners, guiding you through every step of the planning process with expertise and dedication. we understand that each couple is unique, and our bespoke approach ensures that your vision is brought to life in a way that reflects your individual style and preferences. we take care of the logistics so you can focus on cherishing every moment of your engagement

upon confirmation.

introduction of 2 lead planners
whatsapp groupchat creation
shared google folder with a mastersheet

main works.

conceptualization + moodboard creation
venue sourcing and liasion
vendor sourcing & liaison based on approved moodboard
budget management
emcee script curation
runsheet crafting, refining and dissemination to vendors
participation in av rehearsals (unlimited)
regular updates + monthly meetings
briefings with confirmed vendors
av content consolidation
document generation + printing

d-day.

venue & vendor coordinator + bridal butler* + av coordinator
solemnization + tea ceremony + reception involvement
ensure timely arrivals + deliverables of all vendors
time keep and clockwork coordination
venue briefings
stock take of alcohol provisions
registration oversight
walk in coordination
photo taking facilitation
av testing and control
carpark coupon distributions



*bridal butler will be shadowing the bride most of the time, making sure the couple looks good in their photos, adjust their attire, communicate any details that may crop up - we act as your hands and legs, all you have to do is make decisions if any situation arises

actual day coordination

for couples who prefer to handle the bulk of the planning themselves but still want professional assistance on the big day, our actual day coordination service is the perfect solution. we step in 3 months prior to the big day, after all vendors have been confirmed to ensure that all the pieces come together seamlessly, allowing you, your families and your friends to relax and enjoy your wedding day without worry

upon confirmation.

introduction of 2 lead coordinators
whatsapp groupchat creation
shared google folder with a mastersheet

planning goes on.

checklist + guides sharing
partner discounts offering
unlimited guidance via whatsapp

cloudnine step in 3 months prior.

we aim to take ALL the stress off couples from here on

full involvement with lead coordinators
vendor group chat inclusions or creations
runsheet crafting, refining and dissemination to vendors
participation in 1 x av rehearsal
regular updates + monthly or bi-weekly meetings
briefings with confirmed vendors
emcee script curation
av content consolidation
document generation + printing

d-day.

venue & vendor coordinator + bridal butler* + av coordinator
solemnization + tea ceremony + reception involvement
ensure timely arrivals + deliverables of all vendors
time keep and clockwork coordination
venue briefings
stock take of alcohol provisions
registration oversight
walk in coordination
photo taking facilitation
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carpark coupon distributions

audio/video guestbook

premium package

4hr rental of Video Guestbook (white phone only)
floral booth setup for video guestbook
greeting message recorded by you
set up & teardown
A2 Foam Board Instructions with design
digital file of guest videos (raw and edited/compiled)

classic package

4hr rental of Video Guestbook (white phone only)
greeting message recorded by you
set up & teardown
A4 Frame Instructions with custom design
digital file of guest videos (raw and edited/compiled)
(1 x high cocktail required from venue)

perks for cloudnine couples

if you have booked a full wedding planning or actual day coordination with us,
the usage duration will be extended until the last hour you have engaged us
enjoy S$100 off above all video guestbook services

see more of our video guestbook edits

kindly note that specific edit requests are not permitted
however happy to share the canva link so you can further edit the video to your liking

partners

planning a wedding can be nerve-wrecking
we're here to help ease the process (and help to save those extra bucks!)

we have collaborated with some talented wedding vendors for all confirmed cloudnine couples. simply present our invoice to our friendors below.

photography

(5% off PWS and AD packages)

- just like magic co
- cheekyframes
- rytone

videography

(5% off PWS and AD packages)

- freyafilms

florals

discount vary from 5% onwards

- sweet as cosmos
- floralsbyfel
- huaflorist

hair and makeup

discount vary from 5-10%

- reynahearts
- makeup by susan liew
- arieltistry

others

discount vary from 5-10%

- kua | house of kua
- emcee | emceekevin
- bakes | sterabites
- stationery | papeteree weddings

reviews

check out what our graduated couples say here

socials

website
instagram
lemon8

we can't wait to meet you

share your vision, your story, and your dreams - we'll create a wedding experience that is uniquely yours. reach out to us for our ratecard

have a non-obligatory chat with us, understand how we work and you can decide after if we're the right fit for you
speak soon!

lenice
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